

29 August 2012

City Council Committee Report

To: Mayor Canfield and Members of Council

Fr: Lori Nelson, Museum Director

Re: Fee Schedule for the Lake of the Woods Museum

Recommendation:

That as recommended by the Lake of the Woods Museum Board, Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees & Charges By-law Number 120-2011 to provide for the inclusion of the table of applicable fees (plus applicable taxes) for the Lake of the Woods Museum as attached to the report of Lori Nelson, Museum Director, dated August 29, 2012 and which come into effect January 1, 2013; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to adopt these fees at its meeting to be held September 17, 2012 by giving three readings to a by-law for this purpose.

Background:

The Lake of the Woods Museum's fee schedule has not previously been included in Schedule "B" of the Tariff of Fees & Charges By-law. All fees have been set and approved by the Lake of the Woods Museum Board.

Some of these fees (admission and Individual, Family, and Sustaining Memberships) reflect an increase over the current fee. The increase in admission fees and membership rates is recommended by the Board to better reflect the value of a museum visit. In addition, fees have been set so that with tax they can be rounded to an even dollar figure. Note that museum admission fees have not been increased in over eight years. In order to continue to maintain a strong fiscal position, the Museum Board deems it necessary to increase fees to reflect the cost-of-doing-business increases over the past ten or more years.

The increase in the membership rates is in consequence to the raising of the admission fees, since free admission is one of the advantages of a museum membership. These amended fees and rates would become effective January 1, 2013 so that ample notice can be provided to museum visitors, changes can be made to published advertised fees, and so that all renewing museum members in 2012 will be paying the same membership fee. Until these fees come into effect the Museum will maintain the status quo with regards to the fee schedule.

Budget:

All fees and rates provide revenue for the operating costs of the Lake of the Woods Museum.

Communication Plan/Notice By-law Requirements:

In accordance with Notice Bylaw.

Various Tables of Museum Fees

Lake of the Woods Museum Admission Fees

Customer	Fee
Adult (aged 18-64)	\$3.54
Seniors (65+) Students (ages 6-17)	\$2.65
Children (under 6)	Free
Family (parents with children under 18)	\$10.62
Organized Group Rate per person	\$2.65

Lake of the Woods Membership Rates

Membership Level	Rate	Note
Individual	\$26.55	+ applicable tax
Family	\$44.25	+ applicable tax
Patron	\$125.00	Free membership with this level of donation. No tax added.
Sustaining	\$150.00 - \$499.00	Free membership with this level of donation. No tax added.
Sponsor	\$500.00 - \$999.00	Free membership with this level of donation. No tax added.
Benefactor	Over \$1,000.00	Free membership with this level of donation. No tax added.

Lake of the Woods Museum Rental Rates

Rental Type	Rate
Lobby and Exhibit area	\$300.00
Boardroom	\$100.00
Boardroom with coffee service	\$125.00

Wedding photographs	\$100.00 (\$50.00 deposit required on booking)
Museum Punchbowl	\$25.00 (each)
Courtyard	\$30.00 (half day) \$50.00 (full day)
Parking Space	\$65.00 / month

Lake of the Woods Museum Photocopy and Photographic Reproduction Fees

Description	Fee
Photocopy	\$0.25
4 x 5 photographic print	\$8.00
5 x 7 photographic print	\$15.00
8 x 10 photographic print	\$25.00
11 x 14 photographic print	\$40.00
16 x 20 photographic print	\$60.00
Negative (retained by museum. Cost recovery)	\$7.00
4 x 5 archival digital print	\$12.00
5 x 7 archival digital print	\$20.00
8 x 10 archival digital print	\$35.00
11 x 14 archival digital print	\$50.00
16 x 20 archival digital print	\$70.00
digital scan	\$10.00
publication fee	\$10.00/image